

# Change of Mailing Address Form

Please complete and return to the PVA Office listed below. Upon receipt of the request we will change the address for the current year Tax Roll.

Please note, **if** the current year Tax Roll has been **closed**, we will not be able to make any changes for the tax roll. We would suggest that you be sure you have current address changes on file with the US Post Office to ensure you receive your tax bill(s).

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## REQUEST FOR MAILING ADDRESS CHANGE

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Property Owner: \_\_\_\_\_

Reason for address request change: \_\_\_\_\_  
\_\_\_\_\_

Please change my mailing address **for the following** the property located at: *(if you have additional properties please list on back or attach list.)*

1. Address: \_\_\_\_\_ 2. Address: \_\_\_\_\_  
\_\_\_\_\_

I understand that until further written notice to the PVA, **all mail** generated from the Property Tax Roll, including Assessment Notices and Tax Bills will be mailed to the address below:

**Change mailing address to:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

I further understand that the PVA Office/Staff assumes no liability for the non-payment of tax bills. I understand that the property taxes are the responsibility of the property owner.

Request made by:

\_\_\_\_\_  
Signature: \_\_\_\_\_ Printed name: \_\_\_\_\_

Date: \_\_\_\_\_ Phone: \_\_\_\_\_

**RETURN THIS FORM TO:**

Laurel County Property Valuation Administration  
101 South Main St. Ste 127 (Courthouse)  
London, KY 40741  
Phone: 606-864-2889 | Fax: 606-864-5387